

# BALED IT! NON-PROFIT ORGANIZATION

## Organizational Meeting of the Board

### Meeting Minutes

#### I. CALL TO ORDER

- a. Meeting called to order at 7:22 pm on September 28, 2023

#### II. BOARD MEMBER REPORTS

- a. Director of Gardens – Jeremy Browning

- i. Bale souree

- 1. Removed from agenda

- ii. Wood Pallets

- 1. Removed from agenda

- iii. Budgeting Bales Spreadsheet

- 1. Updates: no updates

- iv. Mental Health Initiative

- 1. Updates: no updates

- v. Eat South Workshop

- 1. Updates: updates

- vi. Wrote up an end of contract with Valley Global

- b. Director of Fitness – Brett Davis

- i. AUM Bale Garden

- 1. Updates: Deanne received a \$1000 grant. They are working on getting graduate and/or undergraduate students to make lesson plans from various educational subject areas. The purpose will be to teach children at various ages about gardening. They will apply for another grant to keep the project going in the future.
    - 2. No significant change on the actual garden at this time

- ii. Outdoor fitness

- 1. Updates: no updates

- c. Director of Arts and Media

- i. Hilltop Art Festival

- 1. Scheduled for Saturday April 20, 2024

- 2. Date may change to May 4

- 3. Will be working on a design

- ii. Social Media

- 1. Updates: no updates

- iii. Other Media

- 1. Updates: no updates

- d. Director of Records and Finance

- i. *Form 1023* for the IRS  LegalZoom will file the paperwork for \$99 plus filing fees (\$600 + \$99 = \$699).

- 1. Once *Form 1023* is submitted and approved, I will register as a nonprofit with the Attorney General's office (\$25 fee):

<https://www.alabamaag.gov/consumerlicense>.

- a. I will file Form 990 each year. Form 990 is due approximately 3 months after the end of the organization's fiscal year.
- ii. As for donations: Brett suggested we write up a donation request form with the URL to our donations page on the Baled It website (which means I will need to post that page as soon as possible).
  - 1. Jesse will work on this
  - 2. Jesse will also rewrite the disclaimer on the receipt so that it reflects the fact that we are not currently a 501(c)3 but are working on the application (3-year goal).
  - 3. Jesse will make the donation page go live
  - 4. Jesse will also look into a bank account with US Bank
  - 5. Jesse will make a spreadsheet (Google) for personal expenses made by board members
- iii. We now have a Square account to accept donations and payment for services, but we have yet to open a Bank account
  - 1. Our EIN number is: 93-2040121
- iv. P.O. Box address
  - 1. P.O. Box 696
  - 2. Maryville, MO 64468
- v. Website
  - 1. Updates: Paid for a renewal of the website on Tuesday

### **III. OLD BUSINESS**

- a. Long-term and short-term goals
  - i. Items discussed
    - 1. David's Community Garden (aka Help a Brother Out Foundation)
      - a. Brett and Jeremy installed a drip irrigation system with Help a Brother Out Foundation. Help... paid for the installation.
      - b. The irrigation system has worked out well so far.
      - c. Jeremy will work on an MOU for Help...
    - 2. Fundraisers: Scavenger Hunts & 5K Run
      - a. Jeremy and Brett will begin planning for fundraisers in the spring
    - 3. Jeremy's Workshops with friends
      - a. Jeremy set some friends up with bales, but the garden became infested with caterpillars.
      - b. Brett's neighbor is interested in planting a garden
      - c. Could set up a raffle for free gardening equipment
      - d. Jeremy will make a checklist for teaching the how-to of bale gardens and another list for people who are planting gardens with a list of things to do regularly and troubleshooting directions.
    - 4. Recruiting new board members
      - a. No updates

### **IV. NEW BUSINESS**

- a. Valley Global
  - i. Jeremy and Jesse have drafted a Partnership Break-Up Letter

- b. Speaking to Jesse's Sustainable Development course next year
- c. Any other New Business?

**V. ADJOURNMENT**

- a. Meeting adjourned at 8:11 pm on September 28, 2023